

**Grand Blanc City  
Farmers Market**



fresh foods • local crafts • community fun

**2017 Grand Blanc City Farmers Market (GBCFM)  
Food/Farmer/Nursery Vendor Application and Market Guidelines**

Vendor Business Name: \_\_\_\_\_

Applicants Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Zip code \_\_\_\_\_ E-Mail Address \_\_\_\_\_

Please indicate which payment option you are applying for:

- Single Day = \$15.00
- Season = \$300.00
- Two seasonal spots = \$400.00

The Sunday market season will be held May 21st until October 29<sup>th</sup>, open from 10:00 am and 3:00 pm.  
The Market will **not** be held on June 11<sup>th</sup> due to the Grand Blanc Family Fun Fest.

**Make all checks payable to: City of Grand Blanc**

**Submit to: Attn: Dianne Waterworth, 203 E. Grand Blanc Road, Grand Blanc, MI 48439**

Number of Booths \_\_\_\_\_ (note: each aforementioned fee is for one 12'x12' vendor booth space)

DATE	Amount Paid	DATE	Amount Paid	DATE	Amount Paid
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

Products to be sold at Market (all produce will be indicated on another

form): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please list all additional booth attendants that may be left in charge of your booth if you are not able to attend your booth. Persons other than the main applicant must understand and agree to all market guidelines and all rules listed in this agreement.

\_\_\_\_\_

\_\_\_\_\_

It is not required that a vendor have liability insurance, however, it is recommended. If you have liability insurance, then please list the company's name and address and attach a photocopy of your certificate of insurance:

\_\_\_\_\_

Other applicable vendor and licensing: \_\_\_\_\_

**Application Submittal Checklist, if applicable according to your product and tax classifications:**

- \_\_\_ Completed Application
- \_\_\_ Completed listing of produce and/or products
- \_\_\_ Stall fee paid in the amount of \_\_\_\_\_ payable to: City of Grand Blanc
- \_\_\_ Agreement forms for EBT, Double Up! Food Bucks, WIC Project Fresh, Senior Project Fresh.
- \_\_\_ Direct Deposit form
- \_\_\_ Photocopy of State Tax Certification, if you sell taxable items
- \_\_\_ Copy of Certificate of Insurance for at least \$500,000 for general (premises and product) liability insurance, naming GBCFM as an additional insured.
- \_\_\_ Copy of food label(s) for Cottage Food preparers.
- \_\_\_ Any other licenses/permits that may be required by law.

**I agree to allow my business and my contact information to be printed in a directory and allow my business and personal picture to be taken during the Market. Yes\_\_\_ No\_\_\_**

Sales Tax Number or Social Security Number \_\_\_\_\_  
(Please attach a photocopy of STC if you sell taxable items)

Vendor Compliance Agreement: I (We), the undersigned, have read the entire Market Guidelines for the GBCFM, and do agree to abide by all these rules and regulations.

I (We) further understand that failure to comply with the GBCFM Guidelines Applications and all federal, state, county and local regulations and licensing, will mean dismissal from the market.

As a vendor wishing to participate in the GBCFM, I (we) agree to SAVE, HOLD HARMLESS AND INDEMNIFY GBCFM, City of Grand Blanc, Market Manager and any other property owners associated with the GBCFM from any and all liability or responsibility pertaining to any damages to person or property on the site assigned to me (us) by GBCFM, when such damages or liability arise out of negligent acts of my (our) own, or of my (our) employees or associates, located at such site.

I (We) understand that by submitting this application does not guarantee that I (We) will be allowed to vend at the market. Final decision will be made by the Market Manager, City Manager and/or Assistant City Manager.

\_\_\_\_\_  
Name (print) \_\_\_\_\_  
Name of Business/Farm

\_\_\_\_\_  
Signature \_\_\_\_\_  
Date

**All farmers/nursery vendors are required to participate in the Market Manager Certificate Program.**

I, \_\_\_\_\_, have read, understand, and agree to all of the guidelines within the Market Manager Certificate Program and Brokering Policy. All policies for this program can be found in the appropriate section within the market guidelines.

\_\_\_\_\_  
Name (print) \_\_\_\_\_  
Name of Business/Farm

\_\_\_\_\_  
Signature \_\_\_\_\_  
Date

**PRODUCE AND PRODUCTS YOU WILL PRODUCE AND SELL AT THE FARMERS MARKET:**

Please be specific and list all items you are considering selling include all kinds of fruits and vegetables, all types of nursery stock, flowers, prepared foods, processed foods, baked goods, animals and animal products, and any other products.

**Out of state brokered goods for sale are prohibited.**

**Vegetables**

- \_\_\_ artichoke
- \_\_\_ asparagus
- \_\_\_ beans, lima
- \_\_\_ beans, snap
- \_\_\_ beets
- \_\_\_ broccoli
- \_\_\_ brussel sprouts
- \_\_\_ cabbage
- \_\_\_ carrots
- \_\_\_ cauliflower
- \_\_\_ celeriac
- \_\_\_ celery
- \_\_\_ Chinese cabbage
- \_\_\_ collards
- \_\_\_ cucumbers
- \_\_\_ eggplant
- \_\_\_ endive
- \_\_\_ garlic
- \_\_\_ kale
- \_\_\_ kohirabi
- \_\_\_ leeks
- \_\_\_ lettuce, leaf
- \_\_\_ muskmelon
- \_\_\_ mustard
- \_\_\_ okra
- \_\_\_ onions, green
- \_\_\_ parsley
- \_\_\_ parships
- \_\_\_ peas
- \_\_\_ peppers
- \_\_\_ potatoes
- \_\_\_ pumpkins
- \_\_\_ radishes
- \_\_\_ rutabaga
- \_\_\_ salsify
- \_\_\_ spinach
- \_\_\_ squash, summer
- \_\_\_ squash, winter
- \_\_\_ sweet corn
- \_\_\_ sweet potatoes
- \_\_\_ Swiss chard
- \_\_\_ tomatoes
- \_\_\_ turnips
- \_\_\_ watermelon

Other:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Fuit**

- \_\_\_ apples
- \_\_\_ apricots
- \_\_\_ blackberries
- \_\_\_ blueberries
- \_\_\_ cherries, sweet
- \_\_\_ cherries, tart
- \_\_\_ currants
- \_\_\_ elderberries
- \_\_\_ gooseberries
- \_\_\_ grapes
- \_\_\_ kiwifruit
- \_\_\_ lingonberries
- \_\_\_ nectarines
- \_\_\_ peaches
- \_\_\_ plums
- \_\_\_ raspberries
- \_\_\_ strawberries

Other:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Other Items**

- \_\_\_ baked goods
- \_\_\_ crafts
- \_\_\_ gourds
- \_\_\_ herbs: list on the back of this page
- \_\_\_ honey
- \_\_\_ jams, jellies
- \_\_\_ maple syrup
- \_\_\_ shrubs: list on the back of this page
- \_\_\_ trees: list on the back of this page
- \_\_\_ wreaths

Other:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Annuals**

- \_\_\_ aster
- \_\_\_ bells of Ireland
- \_\_\_ canna
- \_\_\_ coleus
- \_\_\_ cosmos
- \_\_\_ dusty miller
- \_\_\_ firebush
- \_\_\_ flowering tobacco
- \_\_\_ fuchsia
- \_\_\_ geranium
- \_\_\_ globe amaranth
- \_\_\_ heliotrope
- \_\_\_ impatiens
- \_\_\_ lobelia
- \_\_\_ marigold
- \_\_\_ mist flower
- \_\_\_ nierembergia
- \_\_\_ periwinkle
- \_\_\_ pansy
- \_\_\_ petunia
- \_\_\_ pincushion
- \_\_\_ salvia
- \_\_\_ snapdragons
- \_\_\_ sunflower
- \_\_\_ sweet alyssum
- \_\_\_ ten week stock
- \_\_\_ wax begonia
- \_\_\_ zinnia

Other:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Perennials**

- \_\_\_ anemone
- \_\_\_ artemisia
- \_\_\_ aster hybrids
- \_\_\_ bergenia
- \_\_\_ bishop's weed
- \_\_\_ bugbane
- \_\_\_ bugleweed
- \_\_\_ clematis
- \_\_\_ chrysanthemum
- \_\_\_ columbine
- \_\_\_ coral bells
- \_\_\_ cushion spurge
- \_\_\_ daylily
- \_\_\_ delphiniums
- \_\_\_ geranium
- \_\_\_ hostas
- \_\_\_ iris
- \_\_\_ lavender
- \_\_\_ masterwort
- \_\_\_ meadowsweet
- \_\_\_ milfoil
- \_\_\_ monadra
- \_\_\_ peony
- \_\_\_ phlox
- \_\_\_ plume poppy
- \_\_\_ primula hybrids
- \_\_\_ violet
- \_\_\_ windflower

Other:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**PRODUCE AND PRODUCTS YOU WOULD LIKE TO BROKER**

Please be specific and list all items you are considering brokering, include all kinds of fruits and vegetables, nursery stock, and flowers. The Market Manager and City Administrator have the right to allow or deny any items wanting to be brokered. Please refer to the Brokering Policy in regards to the regulations for brokered items.

**Out of state brokered goods for sale are prohibited.**

**Vegetables**

- artichoke
- asparagus
- beans, lima
- beans, snap
- beets
- broccoli
- brussel sprouts
- cabbage
- carrots
- cauliflower
- celeriac
- celery
- Chinese cabbage
- collards
- cucumbers
- eggplant
- endive
- garlic
- kale
- kohirabi
- leeks
- lettuce, leaf
- muskmelon
- mustard
- okra
- onions, green
- parsley
- parships
- peas
- peppers
- potatoes
- pumpkins
- radishes
- rutabaga
- salsify
- spinach
- squash, summer
- squash, winter
- sweet corn
- sweet potatoes
- Swiss chard
- tomatoes
- turnips
- watermelon
- Other:

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**Fuit**

- apples
- apricots
- blackberries
- blueberries
- cherries, sweet
- cherries, tart
- currants
- elderberries
- gooseberries
- grapes
- kiwifruit
- lingonberries
- nectarines
- peaches
- plums
- raspberries
- strawberries

Other:

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**Other Items**

- baked goods
- crafts
- gourds
- herbs: list on the back of this page
- honey
- jams, jellies
- maple syrup
- shrubs: list on the back of this page
- trees: list on the back of this page
- wreaths

Other:

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**Annuals**

- aster
- bells of Ireland
- canna
- coleus
- cosmos
- dusty miller
- firebush
- flowering tobacco
- fuchsia
- geranium
- globe amaranth
- heliotrope
- impatiens
- lobelia
- marigold
- mist flower
- nierembergia
- periwinkle
- pansy
- petunia
- pincushion
- salvia
- snapdragons
- sunflower
- sweet alyssum
- ten week stock
- wax begonia
- zinnia

Other:

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**Perennials**

- anemone
- artemisia
- aster hybrids
- bergenia
- bishop's weed
- bugbane
- bugleweed
- clematis
- chrysanthemum
- columbine
- coral bells
- cushion spurge
- daylily
- delphiniums
- geranium
- hostas
- iris
- lavender
- masterwort
- meadowsweet
- milfoil
- monadra
- peony
- phlox
- plume poppy
- primula hybrids
- violet
- windflower

Other:

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Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# Market Information

The Grand Blanc City Farmers Market (GBCFM) will be made up of a combination of Grower/Producer Vendors, Food Vendors, and Handmade Arts and Crafts Vendors. Because the Farmers Market is built around the number of Grower/Producer vendors, our primary emphasis will be on these vendors. All vendors will be admitted based on the type of product needed at the Farmers Market. We will look at the different types of products being offered and determine what types will enhance the market and be the most attractive to our customers. Applications will be accepted throughout the 2017 market season.

“Our mission is to establish and operate a community supported farmers market that provides: viable economic outlet for Michigan farmers, crafters, artisans, and food producers, local access to farm fresh products, support for local businesses, vibrant location for economic activity and community gathering place, and education concerning food and sustainable agriculture”.

## **Vision**

- To build a permanent structure for the farmers market.
- To be an example and mentor for farmers markets.
- To spur economic development in the downtown.
- To create a “sense of place” in the downtown.

## **Contact information:**

Market Manager- Melissa Healey [mhealey08@gmail.com](mailto:mhealey08@gmail.com) (810) 423-5011  
City Administrator- Dianne Waterworth [financedir@cityofgrandblanc.com](mailto:financedir@cityofgrandblanc.com)

## **Market Location, Dates and Times**

- GBCFM will be located on Grand Boulevard, Grand Blanc, between Reid Rd and Grand Blanc Rd.
- The market season will be May 21<sup>st</sup> - October 29<sup>th</sup>, open from 10:00 am and 3:00 pm
- The Market will **not** be held on June 11<sup>th</sup> due to the Grand Blanc Family Fun Fest.
- Market hours will be extended until 4:00 during Grand Blanc Art Fair, which will be on Aug. 6th, 2017.
- These hours may be shortened or lengthened if it is deemed appropriate by the Market Manager.

## **GBCFM MARKET GUIDELINES – TO BE KEPT BY VENDOR FOR REFERENCE**

The Market Guidelines are intended to provide clear direction to all vendors and establish rules that help the market run smoothly. All vendors are required to follow the direction of the Market Manager. All vendors must abide by the following Guidelines, refusal to do so may be cause for immediate dismissal from the market and prohibition of vending for the remainder of the season. All guidelines are subject to change at any time at the discretion of the Market Manager and the City Administrator.

### **Booths, Placement, Set up/Tear Down**

1. **New Vendors are required to submit all paper work to the City of Grand Blanc at least one week before opening on market day or before the intended day they want to vend at unless other arraignments have been made with the market manager.** If a vendor shows up on Sunday without notifying the Market Manager, regardless of time of arrival, will only be allowed to set up if an application is completed, there are spaces available, and vendor fee is paid immediately.
2. **Returning Vendors must notify the Market Manager of their intent to vend at least three (3) days in advance.**
3. **Setup may start no earlier than 7:00 am.**
4. **All vendors must be at the market site by 9:00 am.**
5. Continued late arrivals by a vendor may result in expulsion from the market.
6. Market spaces will be assigned on past booth assignments, seniority and payment basis.
7. Vendors are required to bring their own canopies, chairs, tables, display racks, etc.
8. Vendors will be directed to parking areas for their vehicle, trailers, and equipment, by the market manger
9. Tear down shall begin immediately at 3:00.
10. **Vendors are not allowed to leave the market site early unless approved by the Market Manager.**

### **General Guidelines**

11. The Market Manager or representative is responsible for the orderly and efficient conduct of the market and for implementing the guidelines.
12. **All vendors must show respect for the Market Manager and abide by his/her direction. Showing disrespect for the Market Manager may result in revocation of the vendors' permit.**
13. Vendors are expected to treat customers and other vendors in a respectful manner.
14. No discrimination is permitted at the market.
15. **Every vendor is required to put adequate weights on each leg of their canopy. Not utilizing proper weights will warrant a written warning. Three warnings will be cause for immediate dismissal from the market for the remainder of the season.**
16. All goods to be sold at the market must be listed on the submitted market application. If a vendor wants to sell additional products not listed on their market application, they must contact the Market Manager or City Administration to request permission. The Market Manger and City Administration have the right to approve or deny products not initially listed on the vendor application.
17. All vendors must keep their booth areas clean and free of debris and litter throughout the market day and at market's end. Vendors are responsible for bringing their own garbage containers for disposal of waste. At the end of the day, you are required to take home everything that you do not sell. There shall be no litter or debris left after the vendor tears down.
18. Vendors who sell at the market must be knowledgeable about the products they are selling and be able to answer questions regarding their products being sold.
19. At the Market Manager's discretion, the vendor may be asked to reconsider his/her pricing or remove the product for sale from his/her booth.
20. Produce and products sold at the market must be priced above the level of current wholesale prices.
21. No hawking or calling attention to a vendor's product is allowed.
22. No music or other audio producing or amplifying device will be permitted to be played by the vendors unless it is approved by the Market Manager.
23. All dogs brought by vendors must be leashed at all times while at market.
24. Vendors must post a sign clearly showing their business name and address. The sign should be 8" by 11" in size with at least 1" lettering.
25. Vendors who display or hand out materials from non-profit groups or organizations must display signage that clearly states that such solicitation is not affiliated with GBCFM (exceptions will be made for GBCFM sponsors).
26. Deceptive advertising is expressly prohibited and will result in immediate revocation of vendor permit.

## **Safety**

27. **DO NOT move the street barricades unless granted permission by the Market Manager. Moving of barricades may be cause for immediate dismissal from the market for the rest of the season.**
28. Market is held rain or shine. The market may be closed if the temperature is below 50 degrees as stated on The Weather Channel and/or if serious weather conditions warrant closure due to safety reasons.
29. Displays should be constructed in such a way that they do not pose a hazard to customers.

## **Crafter/Artist/ Community Booth Specific**

30. All craft and artisans items must be handmade by the vendor.
31. No flea market or wholly purchased items for resale will be allowed at the market. The Market Manager and the City Administration will review special circumstances.
32. Arts and Craft Vendors are limited to availability based on number of attendees in their respective vendor category.
33. Community Organizations such as the Grand Blanc Arts Council, Heritage Museum and other community organizations are allowed to vend at the market.

## **Food Produce Specific**

34. All applicable federal, local, state and GBCFM regulations, licensing, and labeling must be adhered to when selling approved items. Including, not limited to, rules set by Genesee County Health Department and Michigan Department of Agriculture.
35. A food vendor that grows the ingredients that goes in the final food product may be considered a grower/producer rather than a food vendor; this determination shall be made by the Market Manager.
36. Food handlers must be personally clean and follow sanitary practices in handling food as required by the Genesee County Health Department.
37. Pets are not permitted in areas where food is handled.
38. Food and ingredients must be free of adulterants.
39. Food which requires refrigeration must be stored at temperature according to the Genesee County Health Department.
40. All utensils, containers and equipment shall be clean and in good condition.
41. Health Certificates are required and must be displayed for food services.
42. Deceptive packaging is illegal and will result in immediate revocation of vendor permit.
43. The weight given on the packaged goods must be accurate.

## **Farmer/Nursery**

44. Definitions:
  - a. Brokered products: goods which are produced or grown by someone other than the vendor.
  - b. Farmers: for the purpose of these regulations a farmer includes: Fruit, vegetable and grain growers; producers of eggs, poultry and meat of all domestically raised animals, livestock, aqua culturists, and dairy farmers; growers of field grown/greenhouse/cold frame plants, flowers and Christmas trees. A farmer must be in full control and supervision of the individual steps of productions of crops, including tilling, planting, cultivating, spraying, harvesting and post-harvest handling with his/her own machinery and labor. Rental of local farmland is permitted. Any other arrangements must be approved by the Market Manager.
  - c. Eligible Farm Organizations include: individual, family or family corporations, full partnership of two or more individual farmers, and non-profit educational organizations.
45. All farmers and producers are required to be a "Home Grown Market Master Certified Farmer".
46. Farmers and producers are encouraged to be a part of the EBT/SNAP program, Double Up! Food Bucks program, and Project Fresh WIC and Market Fresh programs. The agreement forms for these programs must be handed in by the first market day they vend at the market.
47. Certified Organic growers must display their certificate in a visible location within their vending booth area. The word "Organic" cannot be used by a farmer unless you are Certified Organic by the USDA. Usage of the word organic when not certified could result in fines from the USDA.
48. Vendors selling by volume are required to use standard size containers such as pint, quart, ½ peck, peck, ½ bushel and bushel.
49. Produce and products offered for sale are expected to be of the highest quality. Produce should be free of visible defects, disease or insect problems, and should meet standards for quality, freshness, size and grade. If in the opinion of the Market Manager, a vendor offers for sale inferior produce or products, the vendor may be required to withdraw the item(s).
50. Produce and products should be priced clearly and displayed in a manner that does not mislead customers.

### **Market Master Certified Farmer/Nursery Program**

51. All farmers/nurseries at the GBCFM will be certified by the Market Manager through an application and inspection process according the following manner and fee schedule:
52. All farm payments made for EBT, Double Up! Food Bucks or Market Fresh program will be only made by a direct deposit transfer to the farmer's chosen bank and account.
53. All farms and nurseries will be inspected at least once every five years to ensure integrity of the market by the Market Manager or representative. Exceptions to this rule will occur when a grievance against the farmer is made; in which case an inspection will occur in a timely fashion after a grievance is filed and could occur at least once more within the season as per the market manager's discretion.
54. Each farmer must agree to allow inspection of the farmland from which the produce is planted.
55. Each farmer must agree to supply seed receipts/invoices.
56. Each farmer must agree to allow pictures of the plants, trees, and/or seedlings to be taken by the Market Manager or appointee.
57. Each farmer must agree to allow promotion of the farm in newspapers, press release, etc.
58. Violations Process:
  - a. If the Market Manager inspects the farm/nursery and finds that the product that is being brought to the market by a farm/nursery is not at the farm/nursery, the farm/nursery will receive a penalty of \$50 and will not be allowed back in the market until payment is made.
  - b. The violating farm will also be subject to another inspection at the discretion of the Market Manager. If the Market Manager inspects the farm or nursery and finds that again product that is being brought to market is not at the farm/nursery, the Market Manager will permanently revoke the farm/nursery permit.
  - c. The farm/nursery can then elect to move through the grievance process in this application.
59. If the farm passes inspection, Grand Blanc City Farmers Market administration agrees to promote the Market Master Certified Farmer program and agrees to provide the farmer with an 11 inch by 17 inch board recognizing the farmer as a "Market Master Certified Farmer".

### **Fee Structure per Market Inspection:**

- 0-10 miles from Grand Blanc City - \$35.00
- 10.1-30 miles from Grand Blanc City - \$50.00
- 30.1-40 miles from Grand Blanc City - \$65.00
- 40.1-50 miles from Grand Blanc City - \$80.00
- 50.1+ miles from Grand Blanc City – cost of inspection visit by an extension or local farmers market manager

### **Brokered Produce**

60. **All brokered items must be labeled with farm and city they were grown in. Vendor must utilize signage provided by the market manager at request.**
61. A farmer who grows and brings between five (5) and twenty (20) different types of produce they grew on their own property and has been verified by a farm inspection will be allowed to bring up to three (3) brokered item to market on any given market day. Farmers who bring more than 20 different types of produce they grew are allowed up to six (6) brokered items that market day.
62. Cherries and apples, of all varieties, are **not** allowed to be brokered. More items may be added to this list as per market manager's discretion.
63. All brokered items must be grown in the state of Michigan- NO EXCEPTIONS
64. If more than the above designated allowable amounts of different types of produce are asked to be brokered into the market throughout the season then a *representative agreement* may be made. This agreement will allow a farmer to be a "representative" of another farmer. This means that if a current farmer wants to bring additional brokered items to market, the farmer can be a representative of another farmer. The represented farmer is required to fill out a farmer market application, undergo a farm inspection, and pay the farm inspection fee. The represented farmer will need to indicate on the application who will be their representative bringing his produce to market. The same list of items that are exempted from being brokered also falls under the representative agreement. One vendor may not represent more than two (2) farmers per market season. Representative agreement is at the market manager and city administrator's discretion and may be denied at any time.
65. Any grievances regarding brokering accusations will be directed to fill out a Produce Grievance Form.

### **State and Local Regulations**

66. **All Local, State, and Federal policies and regulations must be followed. Violations of such laws may result in immediate dismissal from the market and the vendor's season permit to be revoked**



67. Vendors selling taxable items must display a valid Michigan Tax Certificate. State sales tax is charged on: candy for premise consumption, prepared meals, cut flowers, nursery products, Christmas trees, wreaths, ornamental gourds, wine, art and all handcrafted items. Sales tax is not charged on: vegetable and herb plans, fruits, vegetables, cider, juice, honey, maple sugar, maple cream, baked goods, eggs and egg products, meat, and fresh cut herbs.
68. If you sell any taxable items you must file with the State of Michigan.
69. Vendors selling nursery and greenhouse crops must display a valid Michigan Nursery License.
70. Vendors selling hot or cold food, processed foods and other perishable items shall do so in compliance with the requirements of the Genesee County Health Department and/or Michigan Department of Agriculture.
71. Vendors selling by weight must have scales checked annually by a licensed official of the State of Michigan Department of Agriculture's Bureau of Weights and Measures and comply with all requirements of Public Act 283 of 1964.

## **Concerns**

72. **Any vendor grievance should be taken directly to the Market Manager. You may be directed to fill out a formal grievance form.**
73. In the event that another vendor complains to the Market Manager or City Administration that a fellow vendor is selling goods that are brokered then the vendor making the complaint can request a farm inspection to occur. Please refer to the produce grievance form for further information and direction.
74. The Market Manager will forward a report to the City Administrator and if necessary the Grand Blanc City Council for their review of violations of the GBCFM Guidelines or other city ordinance and determine the consequences of such violations, including warnings and possible expulsion from the GBCFM. The Market Manager has the right to revoke a vendor's permit for continued violation(s) of either city ordinance or market guidelines.
  - a. **Grievance Procedure**
    - i. Whenever a city official or Market Manager finds any vendor in violation of any of the requirements of these Market Guidelines, cover sheet agreement or any other city ordinance, the Manager shall immediately notify, in writing through the formal grievance forms, the vendor thereof to correct or abate the violation(s). If the violation is not abated within a reasonable period of time, established by the Manager, then the Market Manager shall immediately revoke the vendors permit and file a report of such violation with the City Administration.
    - ii. The vendor shall have thirty (30) days to file a grievance or appeal, from the time he or she is notified of any revocation of vendor permit, with the City Council. The City Council shall have the final authority to reinstate a vendor's permit or permanently revoke the permit and thereby disallowing the vendor from doing business at the market.

## Additional Information for Farmers, Nurseries, and Food Producers

The following items are allowed to be sold at the GBCFM. They must follow all policies and regulations and obtain necessary licensing and permits as set by the Genesee County Health Department (GCHD), Michigan Department of Agriculture (MDA), and other appropriate bodies of government. Appropriate permits must be presented to the Market Manager or City Administrator.

1. Fruits and Vegetables
  - a. Bulk displays of unpackaged fresh fruit and vegetables are not subject to grading, packaging and labeling requirements.
  - b. Closed packages of fresh produce (including honey, cider and maple syrup) require the following:
    - i. Name of product (e.g. peppers)
    - ii. Name and address of producer
    - iii. Declaration of quantity
    - iv. Declaration of quality is required for the following products when packaged:
      1. Apples: variety, grade, Michigan label
      2. Apple cider: whether or not pasteurized
      3. Grapes: grade marked unclassified
      4. Lettuce: cull lettuce must be designated as such
      5. Maple syrup: grade
      6. Onions: grade if advertising price
      7. Potatoes: grade
2. Dairy Products:
  - a. Milk: All fluid milk must be packaged in properly labeled commercial containers at a facility having a permit from the MDA. Milk must be from your herd, managed and milked by the vendor or at his or her farm by an authorized representative.
  - b. Butter and cheese must be prepackaged and properly labeled. Refrigeration below 40 degrees Fahrenheit required. The vendor or his or her representative must make the cheese and other dairy products.
  - c. Frozen desserts (e.g. ice cream) must be packaged and in commercial containers and properly labeled. A permit and refrigeration is required. Serving frozen desserts for immediate consumption is under the jurisdiction of the GCHD.
3. Eggs from your own farm:
  - a. Must be marked with exact grade, sized, name of producer, and contents. Individual eggs must be weighed, graded and candled. Bulk displays require size and grade. Store eggs in a cool place and maintain less than 45 degrees Fahrenheit. Nest run eggs must be labeled as such and are exempt from rules.
4. Meat, poultry, fish, domestic game meat: Must meet regulations as set by MDA and GCHD
5. Cider and fruit juices:
  - a. Cider and fruit juices may be sold only by producers of those fruits. Follow labeling requirements set by the MDA and GCHD. Apple cider manufacturers are required to hold an appropriate license.
6. Drinks at GBCFM:
  - a. Fruit juice, cider, milk and homemade herb teas (herbs grown by you) may be sold by the cup.
  - b. Bottled water and carbonated beverages may be sold.
7. Dried fruit shall be only from fruit grown and dried by the vendors farming operation.
8. Honey and Bee Products including beeswax candles, and royal jelly extracted and bottled by a certified wholesaler.
9. Jams, Jellies, Preserves and the like must be prepared by you from fresh produce. 90% of fruits or vegetables must be from Michigan. Fruits or vegetables not from Michigan may constitute up to one (1) item of your display and must properly label the products place of origin.
10. Value-added products derive from fruit or vegetables that are transformed into gourmet food items. Typical value-added products include jams, jellies, preserves, fruit sauces and spreads, pickles, preserved vegetables, tapenades, hot chili sauces, extra virgin appellation olive oils, herb-flavored olive oils and vinegars, and salsas. Value-added can also include other types of products: cut flowers, dried flower arrangements, wreaths and wall swatches, braided garlic, painted gourds, dried herbs, sachets, soaps made from home-grown herbs, and herbs grown and sold for medicinal properties. Any product can be considered value-added if it is originally grown (exemptions at the discretion of the Market Manager) by the farmer and increased in value “by labor and creativity.”
11. Baked Goods:
  - i. Baked goods must be freshly baked and prepared from scratch. No commercially prepared dough mixes, crusts and shells or filling are allowed.

- ii. All baked goods must be either individually prepackaged or otherwise protected by a transparent tray cover. Items sold in closed packages must follow the Michigan Cottage Food Law labeling and regulations.
- 12. Cream, custard, pumpkin, meat or other single-crust pies or cream or cheese-filled baked goods must be prepared in an approved, inspected baking facility, packaged or covered, and properly refrigerated.
- 13. Home Processed Foods:
  - i. Home processed foods are regulated under the MDA and its Michigan Food Law of 2000 and 1999 Federal Food Code. Licensing is required unless the vendor is under the Michigan Cottage Law.
- 14. Plants and Nursery Products:
  - a. Plant and nursery products include annual perennial, shrubs, trees, vegetable and fruit and flower plants and other nursery stock. Registration with the MDA is required.
  - b. Houseplants and cut flowers are excluded from this registration. Unless specified, items must be grown, foraged and or produced by you on your farm or in your own facility in this region.
  - c. Field grown/greenhouse/cold frame grown plants and flowers. Bedding and potted plants and flowers must be started by you from seed, cell pack, bulbs, cuttings, plugs or received dormant (e.g., azaleas, hydrangeas, roses.) Large foliage plants from air layered cuttings, rooted in your facilities are allowed. Plants sold must be well established, with good root system and disease and insect free.
  - d. Christmas Trees
  - e. Wreaths, roping, arrangements and displays of fresh or dried flowers or greens.
  - f. Vines and gourds
  - g. Wild and foraged plant materials not protected by law.
  - h. Wood products from your woodlot, including firewood, mulch chips, wind and woven wood baskets and furniture.
- 15. Animal Products allowed at GBCFM include feathers, down, wool and wool yarn, fleece, and untooled leather.
- 16. Gift Baskets may be sold, with a majority of items coming from your farm. Other items should be obtained from other GBCFM vendors.
- 17. Other allied regional producers permitted to sell at GBCFM include: apiarist, maple sugar producers, wineries, bakers, and jelly/jam/preserve producers. Principal producer must be in full control of the items sold.

### Resources

Genesee County Health Department  
 630 S. Saginaw St.  
 Flint, Michigan 48502-1540  
 Phone: (810) 257-3612  
 Fax: (810) 257-3147

Michigan Department of Agriculture  
 P.O. Box 30017  
 Lansing, Michigan 48909  
 Phone: (800) 292-3939

Saginaw Regional Office  
 1585 Tittabawassee Road  
 Saginaw, Michigan 48604  
 Phone: (989) 758-1778  
 Fax: (989) 758-1484

Michigan Department of Treasury Registration Section  
 Treasury Building  
 Lansing, Michigan 48922  
 Phone: (517) 636-4660

Michigan Cottage Foods Information:  
[http://www.michigan.gov/mdard/0,4610,7-125-50772\\_45851-240577--,00.html](http://www.michigan.gov/mdard/0,4610,7-125-50772_45851-240577--,00.html)

The Bureau of Weights and Measures: (517) 655-8202